


# Adult Simplified Renewal Passport Application

## for eligible Canadians applying in Canada or from the USA

PROTECTED WHEN COMPLETED - B

**Warning:** Any false or misleading statement with respect to this application and any supporting document, including the concealment of any material fact, may result in the refusal to issue a passport, the revocation of a currently valid passport, or the refusal of passport services, and may be grounds for criminal prosecution. Your application will not be processed if you fail to complete all of the required sections of this form and/or refuse to consent to the exchange or disclosure of any personal information required for the delivery of passport services.

Type or print in CAPITAL LETTERS using black or dark blue ink.



**Date of travel**

Month Day

Unknown

<b>1 Personal Information (see Instructions, section H)</b>					
Surname (last name)					
Given name(s)					
Surname (last name) at birth					
Former surname (last name)			Mother's maiden name		
Place of birth					
City		Country		Prov./Terr./State (if applicable)	
Date of birth		Sex		Natural eye colour	Height (cm/in)
Year	Month	Day	<input type="radio"/> Female <input type="radio"/> Male		
Current home address					
Number	Street		Apartment	City	Province/Territory/State Postal/ZIP code
Mailing address (if different from current home address)					
Number	Street		Apartment	City	Province/Territory/State Postal/ZIP code
Telephone (daytime)		Telephone (other)		Email address	
<p><b>Declaration</b>—I solemnly declare that I am a Canadian citizen, that the photos enclosed are unaltered and a true likeness of me, that all of the statements made and the information provided in this application, as well as any supporting documents, are true. I declare that I have read and understood the <b>Warning</b> at the top of this page and the Privacy Notice Statement (see section J). I consent to the collection, use and disclosure of my personal information by the Passport Program, Immigration, Refugees and Citizenship Canada, other federal government institutions, Government of Canada offices abroad and third party entities as outlined in the Privacy Notice Statement in the Instructions.</p>				<p><b>Sign within border</b></p> <div style="border: 1px solid gray; width: 100%; height: 100%;"></div> <p><b>Signature (see Instructions, section H)</b></p>	
Date		Signed at			
Year	Month	Day	City	Province/Territory/State	

<b>2 Previous Canadian Passport (see Instructions, section I)</b>					
<ul style="list-style-type: none"> <li>Enclose any Canadian passport issued to you within the last <b>six (6)</b> years.</li> </ul>			Passport number	Date of issue	Date of expiry
				Year	Month
				Year	Month
				Day	Day
<p><b>If you cannot submit the previous passport, or if the previous passport is damaged, you cannot use this form.</b></p> <ul style="list-style-type: none"> <li>Would you like the previous passport returned to you? If not, it will be securely destroyed by the Passport Program to protect your personal information.</li> </ul> <p><input type="checkbox"/> <b>Yes, please return it to me.</b></p>					

<b>3 Canadian Citizenship</b>					
To be completed if you were <b>born outside of Canada between February 15, 1977 and April 16, 1981 inclusive.</b>					
a) Are you a naturalized Canadian, i.e. did you receive Canadian citizenship following immigration to Canada?	<input type="radio"/> Yes	Go to page 2		<input type="radio"/> No	Continue to question b)
b) Was one of your parents born in Canada?	<input type="radio"/> Yes	Go to page 2		<input type="radio"/> No	Continue to question c)
c) When was your current certificate of Canadian citizenship issued?					
<input type="radio"/> After January 1, 2007	Submit the certificate with your application (original only).				
<input type="radio"/> Before January 1, 2007	Complete and submit form PPTC 001, <i>Proof of Canadian Citizenship—Additional Information</i> , available online at <a href="http://Canada.ca/passport">Canada.ca/passport</a> .				

<b>4</b>	<b>Period of Validity (see Instructions, section C)</b>
Choose <b>one (1)</b> of the following periods of validity: <input type="radio"/> <b>5-year</b> or <input type="radio"/> <b>10-year</b>	

<b>5</b>	<b>Additional Personal Information</b>												
<b>Note:</b> If insufficient space, attach a separate signed and dated sheet.													
<b>A</b> Addresses in the last <b>two (2)</b> years <input type="radio"/> Same as current home address <input type="radio"/> Different from current home address (complete below)													
1.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: none;">From</td> <td style="border: none;">Year</td> <td style="border: none;">Month</td> <td style="border: none;">To</td> <td style="border: none;">Year</td> <td style="border: none;">Month</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> </table>	From	Year	Month	To	Year	Month						
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From	Year	Month	To	Year	Month								
<b>B</b> Occupation in the last <b>two (2)</b> years (check all that apply): <input type="checkbox"/> I was employed (full- or part-time) <input type="checkbox"/> I was in school (full- or part-time) <input type="checkbox"/> other, e.g. homemaker, unemployed or retired													
Enter full details below for the last <b>two (2)</b> years:													
Employer, school or other	Address	Telephone (daytime)	Field of employment or studies	Date (from)	Date (to)								


<b>6</b>	<b>References</b>	
Provide the following information for <b>two (2)</b> persons who are neither your relatives; are 18 years of age or over; and who have known you for at least <b>two (2)</b> years. They must agree to have their contact information provided as they may be contacted to confirm your identity. Visit <a href="http://Canada.ca/passport">Canada.ca/passport</a> for more information on the Passport Program's definition of a relative.		
1. Surname (last name)	Given name(s)	Relationship
Address (Number, Street, Apartment, City, Province/Territory/State, Country, Postal/ZIP code)		
Telephone (daytime)	Telephone (other)	Email address
		Has known me for Number of <b>years</b>
2. Surname (last name)	Given name(s)	Relationship
Address (Number, Street, Apartment, City, Province/Territory/State, Country, Postal/ZIP code)		
Telephone (daytime)	Telephone (other)	Email address
		Has known me for Number of <b>years</b>

<b>7</b>	<b>Emergency Contact Information (optional)</b>
We recommend that you provide the name of someone who would <b>not</b> normally travel with you. This information is helpful if you have an accident or become ill while travelling.	
Surname (last name)	Given name(s)
Relationship to the applicant	Telephone (daytime)
	Telephone (other)
Email address	
Current home address	
Number	Street
	Apartment
	City
	Province/Territory/State
	Postal/ZIP code
<b>Signature of applicant</b>	Date
	Year
	Month
	Day

# Adult Simplified Renewal Passport Application

## for eligible Canadians applying in Canada or from the USA

### Instructions

<b>A</b>	<b>Who May Use This Form?</b>
<p><b>Important notice: We recommend that you not finalize your travel plans until you receive the requested passport.</b></p> <p><b>Note:</b> If you cannot answer <b>yes</b> to all of the conditions outlined here, or if this is your first application for a Canadian passport, you must complete form PPTC 153, <i>Adult General Passport Application</i>. Additional documents or information may be requested in support of this application.</p> <p>You may use this form to <b>renew a passport</b> only if all of the following conditions are met:</p> <ul style="list-style-type: none"> <li>• <b>you were at least 16 years of age at the time of your previous application</b></li> <li>• the information (name, date of birth, sex and place of birth) on this application form is exactly as it appears on page 2 of the submitted passport <b>1</b></li> <li>• the Canadian passport being renewed:             <ul style="list-style-type: none"> <li>• is valid or expired for no more than <b>one (1) year</b> <b>2</b></li> <li>• was or is valid for <b>five (5) years</b> or <b>ten (10) years</b> <b>3</b></li> <li>• <b>is not damaged</b></li> <li>• was <b>never</b> reported lost or stolen</li> </ul> </li> </ul>	
	

<b>B</b>	<b>Requirements Checklist</b>
<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Both</b> pages of the application form completed and signed within the last <b>twelve (12)</b> months</li> <li><input type="checkbox"/> <b>Two (2)</b> identical and unaltered passport photos taken within the last <b>six (6)</b> months. No signature is required on the photos</li> <li><input type="checkbox"/> Enclose any Canadian passport issued to you within the last <b>six (6)</b> years</li> <li><input type="checkbox"/> If you were born outside of Canada between February 15, 1977, and April 16, 1981 inclusive, you may be requested to submit further documentation (see section 3)</li> <li><input type="checkbox"/> The fee</li> </ul>	

<b>C</b>	<b>Fee and Period of Validity</b>	
Where the application is made <b>in Canada</b> and the passport is to be delivered in Canada: <b>5-year validity – CAN\$120*</b> <b>10-year validity – CAN\$160*</b>	Where the application is made <b>from the USA**</b> or the passport is to be delivered to the USA**: <b>5-year validity – CAN\$190*</b> <b>10-year validity – CAN\$260*</b>	
<p>*A CAN\$25 consular services fee is included in the above-mentioned fee.          **Includes Bermuda, American Samoa, the Midway Islands, Puerto Rico and the US Virgin Islands.</p> <p><b>Methods of payment</b> (Canadian funds only):</p> <ul style="list-style-type: none"> <li>• Debit card (Interac), Visa Debit, Virtual Visa Debit or other prepaid cards (Visa, MasterCard, American Express) only for in-person applications submitted by the cardholder. Prepaid debit cards are not accepted;</li> <li>• Credit card and prepaid card (<b>embossed only</b>). If you are applying by mail, see section D; or</li> <li>• Certified cheque or money order (postal or bank) in the exact amount, payable to the Receiver General for Canada.</li> </ul> <p><b>Important</b></p> <ul style="list-style-type: none"> <li>• Every person who requests passport services must pay the applicable fee in the exact amount.</li> <li>• Applicants who cancel their application or are refused a passport are not eligible for a refund of the passport service fee. Only the consular services fee of CAN\$25, applied only to adult applications, is refundable.</li> <li>• The Passport Program, Immigration, Refugees and Citizenship Canada does not accept personal cheques or payment in cash for applications submitted in Canada.</li> <li>• Administrative fees and applicable interest will be applied to all dishonoured payments.</li> <li>• Fees are subject to change.</li> </ul>		

<b>D</b>	<b>Credit Card Information</b>		
If you are applying in person, <b>do not complete</b> this section. If you are applying by mail and paying by credit card, complete and submit this section with your application.			
Card type: <input type="radio"/> Visa <input type="radio"/> MasterCard <input type="radio"/> American Express			
Name as it appears on card	Card number	Date of expiry Month   Year	
Name of applicant	For official use only		
<b>Authorization</b> —I authorize the Passport Program to charge CAN\$ _____ to my credit card.	Signature of cardholder	Date Year   Month   Day	

(E)

### Applying in Person



#### Canadians can submit an application in Canada at:

- a Passport Program regional office;
- a participating Canada Post office; or
- a participating Service Canada Centre.

For information on service locations, service standards and requirements for expedited services, visit [Canada.ca/passport](http://Canada.ca/passport).



#### For Canadians submitting an application from the USA:

If you require a passport in exceptional circumstances, contact the nearest Government of Canada office. You can find a list of Government of Canada offices in the USA online at [travel.gc.ca](http://travel.gc.ca) or in your local telephone directory.

(F)

### Applying by Mail



Mailed-in applications are processed in Canada.

#### By mail

Passport Program  
Gatineau QC K1A 0G3  
Canada

#### By courier

Passport Program  
22 de Varennes Street  
Gatineau QC J8T 8R1  
Canada

The original documents that you enclose with your application are valuable. We recommend that you use a courier or mail service that allows you to track your package.

(G)

### Contact Information

- General information is available 24 hours a day, 7 days a week. Agents are available Monday to Friday from 7:30 a.m. to 8:00 p.m. (Eastern Time) in Canada.
- The application forms in large print and the passport application instruction booklet in Braille are available upon request only. For more information or to order these formats, contact the Passport Program.



#### Information on passports, fees and processing times

[Canada.ca/passport](http://Canada.ca/passport)

Toll-free: 1-800-567-6868

Outside the continental USA: 1-819-997-8338

TTY (for people who are Deaf or hard of hearing) Toll-free: 1-866-255-7655

#### Travel reports, warnings and requirements

[travel.gc.ca](http://travel.gc.ca)

(H)

### Personal Information

#### Surname and given name(s) to appear in passport

Your name must be written **exactly** as it appears on page 2 of the submitted passport. Your surname (last name) and given name(s) must be spelled the same and be placed in the same order. If your name has changed, you **cannot** use this form. You must complete form PPTC 153, *Adult General Passport Application*.

#### Surname (last name) at birth and former surname (last name)

Complete if different from the surname (last name) to appear in the passport (for the Passport Program, Immigration, Refugees and Citizenship Canada information only; it will not appear in the passport).

#### Mother's maiden name

Indicate your mother's surname (last name) when she was born.

#### Date of birth

The specific **year**, **month** and **day** of your birth will be entered as shown on your previous passport.

#### Place of birth

Your place of birth must be provided on the application form. If you do not wish the place of birth to appear in the passport, complete and submit form PPTC 077, *Request for a Canadian passport without place of birth*, available online at [Canada.ca/passport](http://Canada.ca/passport).

#### Signature

You **must** sign your usual signature on **both** pages.



Inner Limits



I

### Previous Canadian Passport

- Enclose any Canadian passport issued to you within the last **six (6)** years. If you cannot submit the previous passport, or if the previous passport is damaged, you cannot use this form. You must complete form PPTC 153, *Adult General Passport Application*, available online at [Canada.ca/passport](http://Canada.ca/passport).
- A person's name may appear in only **one (1)** valid Canadian travel document (passport, certificate of identity or refugee travel document).

**Note:** If the passport is valid for more than **twelve (12)** months from the date the application is submitted, provide a written explanation as to why you are applying at this time. Should the Passport Program, Immigration, Refugees and Citizenship Canada not be satisfied that you have a valid reason for applying early, your application for a new passport may be refused.

J

### Privacy Notice Statement

All personal information provided on this application form is collected by the Passport Program, Immigration, Refugees and Citizenship Canada (IRCC) for the purpose of determining entitlement of the applicant to a Canadian passport and to provide information to the Consular Operations Bureau of Global Affairs Canada in the event that the passport holder requires assistance while travelling abroad. In the performance of those services, the personal information is collected, used and disclosed under the authority of the *Canadian Passport Order* and in accordance with the *Privacy Act* and any other federal laws, regulations and policies applicable to the protection of personal information, as described in Personal Information Bank PPTC PPD 102 (Regular and Official Travel Passports). In the context of the delivery of passport services, IRCC and other federal government institutions or Government of Canada offices abroad assisting in the delivery of passport services may exchange personal information. In addition, in determining current and ongoing entitlement and to maintain the integrity of the Passport Program, all personal information collected is subject to verification and security queries to authenticate identity and citizenship, as well as to identify the existence of grounds for refusal to issue a passport, the revocation of a currently valid passport or the refusal of passport services. In the same context, the guarantor's personal information is also subject to verification and security queries to determine whether the individual meets the guarantor requirements. Personal information may be disclosed to third party entities, such as law enforcement authorities and identity document issuing institutions, for verification and security queries required in the delivery of passport services. Personal information may also be disclosed by third party entities to IRCC or other federal government institutions or Government of Canada offices abroad for those same purposes. To strengthen the security of the Canadian passport, IRCC uses facial recognition technology. Also, an electronic chip is inserted into the booklet. The chip contains, in electronic format, the photo of the bearer and the personal information found on page 2 of the booklet. IRCC may contact the applicant or passport holder to solicit feedback about passport services.

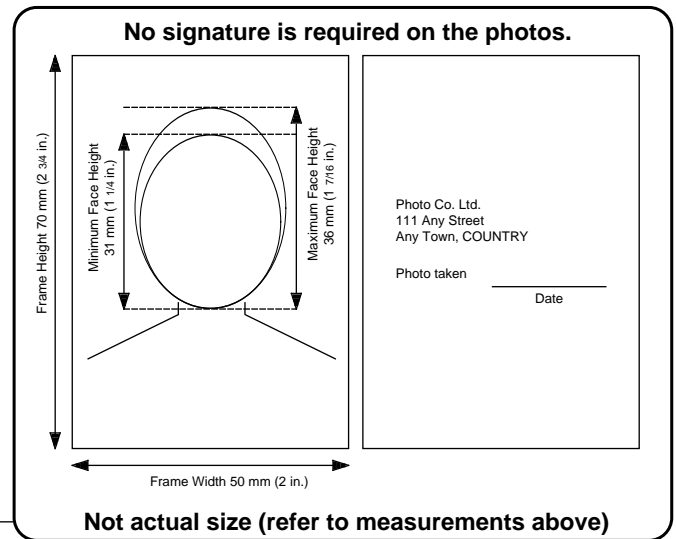
K

### Canadian Passport Photo Instructions

You must submit **two (2)** identical and unaltered photo prints with each passport application. Electronic photos are not acceptable.

#### The photos must:

- be taken in person by a commercial photographer;
- be professionally printed on plain, high quality photographic paper (photos printed at home are not acceptable);
- be clear, sharp and in focus; in colour or black and white;
- show a neutral facial expression (**no smiling, mouth closed**) and looking straight at the camera, with **eyes open and clearly visible**;
- have uniform lighting—no shadows, glare or flash reflections;
- show a full front view of the face and top of the shoulders squared to the camera (face and shoulders centered in the photo, head not tilted or turned);
- reflect natural skin tone and be taken against a plain white or light-coloured background with enough contrast between the background, facial features and clothing, so that your features appear clearly against the background;
- be originals that **have not been altered in any way** and not taken from an existing photo;
- be taken within the last **six (6)** months from the date the application is submitted and reflect your current appearance.



#### The following must appear on the back of one photo

- The name and complete address of the photo studio (not a P.O. Box) and the date the photo was taken. The photographer may use a stamp or handwrite this information (stick-on labels are not acceptable).
- No signature is required on the photos.

#### Additional information

- Prescription glasses may be worn in photos as long as there is no glare and the eyes are clearly visible.
- The red-eye effect, tinted glasses and sunglasses make the photos unacceptable.
- Hats and head coverings must not be worn, except for religious beliefs or medical reasons. The head covering and hair must not cast shadows on the face and the full face must be clearly visible.

More information is available at [Canada.ca/passport](http://Canada.ca/passport).